

# Spreadsheets vs Project Management Software: Why You Need to Switch



Close to 90% of spreadsheets contain errors.\*

Spreadsheets are a popular project management tool, but they lack the automation, customization, and collaboration of project management software (PM software).

PM software, like BQE CORE, was built specifically for architectural, engineering, and professional services firms to manage, monitor, and improve client-facing projects.

Let's see how they compare.



#### **Automation**

**Spreadsheets**: Lacks automated reporting which demands time and slows work on a project.

**PM Software**: Creates project schedules and tracks expenses. Automatically sends notifications about project status updates.



## Learning Curve

**Spreadsheets**: If you don't know how to use formulas and shortcuts properly, you could make a mistake that renders your spreadsheet — and an entire project — completely inaccurate.

**PM Software:** Built to be user-friendly for people who don't consider themselves tech-savvy. Backed by a customer service team.



#### Mistakes

**Spreadsheets**: Notoriously inaccurate. They lack automatic checks to identify human- or system-created errors, so you waste time designating one team member to regularly check projects for accuracy.

**PM Software**: Reduces mistakes with automated input precision.



## Collaboration

**Spreadsheets**: Teams find that keeping up with an ever-changing spreadsheet is time-consuming, inefficient, and frustrating.

**PM Software:** Offers tools that foster smooth communication across your team. Tools include file sharing, automatic report delivery, discussion boards, team calendars, and goal monitoring.



#### Customization

**Spreadsheets:** Difficult to customize design and functionality. They're meant to store small data sets, not manage multi-phase projects that multiple people work on.

**PM Software:** Easily scannable and understandable while being highly customizable for large and small projects.



### Time Consuming

**Spreadsheets:** Manually finding, entering, and double-checking project information can take hours.

**PM Software:** Easily organizes all data related to project planning, accounting, reporting, time tracking, and more, to automatically populate dashboards and reports in seconds,



## Reporting

**Spreadsheets**: Lacks built-in reporting for profitability, revenue, cost analysis, earned value, etc. Project managers are responsible for manually building and maintaining reports.

**PM Software**: Provides numerous reports and dashboards that make it easy to understand and share information on project performance, profit and loss, current cash flow, employee workload, and more.



#### Real-Time

**Spreadsheets**: Zero real-time overview of how a project is performing. It's difficult to communicate updates, roadblocks, and ideas.

**PM Software**: Easily edit and communicate information in real-time while receiving instant insight into project performance and profitability.

Try a free demo of BQE CORE today and see just how much easier your life can be once you eliminate spreadsheets and start saving your precious hours!

